

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Monday, 25 November (N.B. change of date from 28 November)	Cllr. David Smith (<i>required</i>)	1 Draft Highways Asset Management Strategy and 3 year Highways Capital Plan	To consider the draft Strategy, the proposed three year capital plan and a summary of the Working Group's work and views	Detailed consideration of the Strategy and Capital Plan and the formulation of recommendations with respect to them will assist the Authority to deliver its ambitions in relation to improving the County's roads and providing clean and tidy streets	Steve Parker/Mike Hitchings/Tim Towers	July 2013
	Cllr. Julian Thompson Hill (not required)	2 Granting of Leases	To examine the Council's policy for the granting of leases, in particular to community groups. Information to be provided on the number of leases in existence, the frequency of their review, the processes for granting and managing the leases, and for determining any reduction in the charges levied	The development of a clear and transparent policy with the respect to the granting of leases that will assist the Authority to come closer to the community	Paul McGrady	By SCVCG September 2013 (in response to a request from Ruthin MAG)
	Cllrs. David Smith and Cllr. Hugh H Evans (<i>required</i>)	3 Parking Enforcement	To examine the Council's Parking Enforcement Strategy and its impact on economic development	Identification and rectification of any shortcomings or weaknesses in the Strategy which may mitigate the Council's effectiveness in delivering its corporate priority of developing the local economy.	Peter McHugh	By SCVCG September 2013
	Cllr. David	4 Anti-Fouling	To review the effectiveness of the	An understanding of the	Hywyn	April 2013

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	Smith <i>(required)</i>	Strategy	strategy, marketing/communication strategy and action plan in delivering its objectives (report to include full costings of the campaign and enforcement action, impact of campaign, statistics, information on the number of legal cases pursued/outstanding and the costs associated with their enforcement (incl. costs awarded), comparison on the number of Fixed Penalty Notices (FPNs) issued with respect to dog fouling and litter (including income generated)	progress made to date with the Strategy and identify any shortcomings or amendments required to the Strategy at an early stage	Williams	(rescheduled September 2013)
	Cllr. David Smith <i>(required)</i>	5 Draft Flood Management Strategy	To consider the final draft version of the Strategy following public consultation	Pre-decision scrutiny and the formulation of recommendations to County Council with respect to approving the Strategy and its subsequent maintenance and monitoring arrangements	Wayne Hope	April 2013 (allocated by SCVCG June 2013; rescheduled October 2013)
23 January 2014	Cllrs Hugh H Evans & Huw LI Jones	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh/Tom Booty	January 2013
	Cllr. Hugh H Evans	2 Rhyl Going Forward Programme	To evaluate and monitor the Programme's progress and	Ensuring that the Programme: (i) has sufficient capacity,	Tom Booty/Mark	September 2012

Communities Scrutiny Committee Forward Work Plan

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		(Quarterly Report)	achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Dixon	
	Cllrs. Hugh H Evans & David Smith	3 Concept Design of Green Space - WRHIP	Pre—decision scrutiny of the design proposals and the consultation process with respect to the design	Assurances that the recommended design conforms that the brief given and that all viewpoints/observations have been considered	Tom Booty/Carol L Evans	August 2013
	Cllr. Hugh Irving (<i>not required</i>)	4 Community Covenant with the Armed Forces (Nov/Dec 2013)	To give an annual update on how the measures introduced under the covenant have supported the armed forces community in Denbighshire, and for the Committee to consider any changes to provision	Identification of improvements to the covenant and the formulation of recommendations to strengthen it	David Davies	Dec 2012 (rescheduled October 2013)
6 March						
3 April	Cllrs Hugh H Evans & Huw LI	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the	(i) identification of any slippages with the plans' deliveries and actions to	Rebecca Maxwell/Peter McHugh/Tom	January 2013

Communities Scrutiny Committee Forward Work Plan

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	Jones		towns themselves and outlying communities	improve performance; (ii) assist the Council to come closer to its communities	Booty	
15 May	Cllr. Hugh H Evans	1 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	Cllr. David Smith <i>(required)</i>	2 Caravan Sites Strategy for Denbighshire	To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk and impact analysis of the strategy's proposals)	Improved regulation and enforcement of caravan sites within the county will contribute towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives	Graham Boase/Paul Mead	July 2013 (rescheduled October 2013)
May/June	Cllr. Bobby Feeley	1 The provision of Day Care Services in Denbighshire	To evaluate the Council's provision of day care services across the County	An evaluation of the Council's Day Care Services' provision and its	Phil Gilroy/Helena Thomas	May 2013

Communities Scrutiny Committee Forward Work Plan

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					effectiveness in delivering the corporate priorities of protecting vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents		
	Cllr. David Smith	2	Food Review	To monitor the delivery of the task and finish group/Cabinet's recommendations with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management	Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and visitors	Hywyn Williams	February 2013

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

For future years

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Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information Report [October 2013]	Preparedness for Flooding Incidents 2013/14	To outline the Council's preparations to deal with possible localised and medium sized flooding incidents during 2013/14	Wayne Hope/Steve Parker/Mike Hitchings	September 2013
Information Report [October 2013]	Economic Ambition Strategy	To define the proposed outcomes of the Strategy and detail their delivery timelines, delivery confidence status and the measures that will be used to gauge achievement	Rebecca Maxwell/Peter McHugh	May 2013
Information Report [October 2013] In lieu of report to Committee September 2013	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	Rebecca Maxwell/Peter McHugh/Tom Booty	January 2013 (rescheduled September 2013)
Information Report (Quarterly) [October/November]	Local Housing Strategy	To outline the progress to date in implementing the Local Housing Strategy 2013-18 and in delivering the associated action/delivery plan (to include an exceptions report on actions not meeting targets or areas of slippage against anticipated timescales)	Simon Kaye/Sue Lewis	July 2013

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
25 November	11 November	23 January 2014	9 January 2014	6 March	20 February

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